

Parent's Morning Out COVID-19 Policies

*Please note that these policies and procedures are subject to change as the Centers for Disease Control and Prevention (CDC) updates guidelines for child care centers. We will closely follow the guidelines for North Carolina child care centers.

Waiver form for Students/Families:

**All PMO families must sign and agree to this form.*

1. I understand that my child must be free from COVID-19 symptoms in order to enter the church facility. If any of the below symptoms appear during the day, my child will be separated from the rest of the people in the church. I will be contacted, and my child MUST be picked up from the facility immediately after being notified. My child will need to be symptom free for 24 hours before returning to the facility.

Symptoms include:

Fever of 100.4 degrees Fahrenheit or higher

New cough

Shortness of breath or difficulty breathing

Chills

Sore throat

Loss of taste or smell

2. I understand that I can choose to have my child wear a mask while in the facility and on facility premises, but masks are NOT required for the Parent's Morning Out (PMO) children and staff.

3. I understand that my child will be required to wash their hands using CDC recommended handwashing procedures throughout the day using warm running water and scrubbing with soap for at least 20 seconds.

4. I understand that only PMO staff and students are allowed in the classroom.

5. I understand that the Durham County Health Department will be notified immediately if a staff member or student is diagnosed with COVID-19. PMO will follow their guidance on additional procedures.

6. I understand that while present in the facility each day, my child will be in contact with children, families, and employees who are also at risk of community exposure. I understand that no list of restrictions, guidelines, or practices will remove 100% of the risk of exposure to COVID-19 as the virus can be transmitted by persons who are asymptomatic and before some people show signs of infection. I release and forever discharge Parent's Morning Out and King's Park International Church from and against any and all liability. I understand that I play a crucial role in keeping everyone in the facility safe and reducing the risk of exposure by following the practices outlined herein.

I certify that I have read, understand, and agree to comply with the provisions listed herein.

PMO Daily Classroom Cleaning Procedures

- Put on gloves.
- Using designated cleaning supplies, wipe down:
 - Tables
 - Chairs
 - TV remote
 - Counters
 - Sinks and handles
 - Door handles
- Disinfect toys and classroom equipment by spraying them with disinfectant spray or using disinfectant wipes. If we are out of spray/wipes, please use bleach solution bottle to spray toys. Let them sit for 30 seconds and wipe clean with a wet towel.
- Vacuum the floors.
- Disinfect and turn off classroom lights.
- Empty trash can and diaper genie. Put a new bag in the bins and take trash to the large trash cans located in the Fellowship Hall.
- Put cleaning supplies back in the locked cabinet.
- Make sure everything is tidy, put away, and turned off.
- Remove gloves and wash hands.

***All staff must wear new, disposable gloves when changing diapers, assisting children in the bathroom, handling and serving children's food, and cleaning.**

***Our church custodial staff also does a more thorough cleaning of the classroom/entire church once a week.**

Waiver Form for Employees:

**All employees must sign and agree to this form.*

1. I understand that I must be free from COVID-19 symptoms in order to enter the church facility. If any of the below symptoms appear during the day, I must immediately report this to the Parent's Morning Out (PMO) director. I will need to be symptom free for 24 hours before returning to the facility.

Symptoms include:

Fever of 100.4 degrees Fahrenheit or higher

New cough

Shortness of breath or difficulty breathing

Chills

Sore throat

Loss of taste or smell

2. I understand that I can choose to wear a mask while in the church facility during PMO hours. Masks are NOT required.

3. I will comply with and complete all cleaning and disinfecting tasks as assigned each day.

4. I will wash my hands using CDC recommended handwashing procedures frequently throughout the day using warm running water and scrubbing with soap for at least 20 seconds.

5. I understand that the Durham County Health Department will be notified immediately if a staff member or student is diagnosed with COVID-19. PMO will follow their guidance on additional procedures.

6. I understand that while working in the facility each day I will be in contact with children, families, and other employees who are also at risk of community exposure. I understand that no list of restrictions, guidelines or practices will remove 100% of the risk of exposure to COVID-19 as the virus can be transmitted by persons who are asymptomatic and before some people show signs of infection. I release and forever discharge Parent's Morning Out and King's Park International Church from and against any and all liability. I understand that I play a crucial role in keeping everyone in the facility safe and reducing the risk of exposure by following the practices outlined herein.

I certify that I have read, understand, and agree to comply with the provisions listed herein. I acknowledge that failure to act in accordance with the provisions listed herein, or with any other policy or procedure outlined by PMO will result in disciplinary action up to and including termination.